



CHURCH OF ENGLAND  
PRIMARY SCHOOL

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AT MISERDEN

**Admissions Arrangements 2022-2023**

*Welcoming and Serving*  
*Through*  
*Discovery, Enjoyment and Nurture*

## **General Introduction**

The Governors, who are responsible for admissions to the school, would like to admit all pupils whose parents request places for their children at the school no matter which year group they require a place for.

## **Criteria for Admissions.**

The planned admission number is 10 children per year group. Traditionally the school has served the communities of Miserden, Whiteway, Camp, Sudgrove and Edgeworth, Winstone, Caudle Green, Syde and the Duntisbourne Valley. However we are willing to accept children from other areas.

Should requests for places exceed those available governors will therefore apply the following criteria:

1. Children in Care (Looked After Children).
2. Children who have been in state care outside England.
3. Children with an EHCP (Education and Health Care Plan) who name Miserden as their school.
4. Siblings- Children who have siblings attending the school when the younger child is admitted. NB. We define siblings as children who share a parent and are living in the same household
5. Children who have an authenticated medical reason for attending Miserden School. The Governors will require evidence from a doctor
6. Geography- Children with the strongest geographical claim, measured in a direct line. Ease of access to the school or other schools will be taken into consideration.
7. Tiebreaker – Places are offered on the basis of those living closest to the school's front gate measured by the shortest route using roads maintained by the Highways Authorities

## **Age of admission and requests for places.**

In Gloucestershire children usually begin school at the start of the autumn term prior to their fifth birthday. All admissions for Reception are coordinated by Gloucestershire Local Authority. Parents need to complete the form from the following web page.

<http://www.gloucestershire.gov.uk/education-and-learning/school-admissions/application-for-a-primary-or-infant-school-place/>

Parents offered a Reception place for their child have a right to defer entry, or take up a part-time place, until the start of the term beginning immediately after their child has reached the compulsory school age of 5. However, places cannot be deferred until the next academic year.

## **In Year School applications**

Parents who would like their child to join the school in Years 1 to 6 are welcome to contact the school and request places for their children at anytime. We will encourage parents and children to look around the school in the first instance.

**Admission of children with special needs.** The school successfully includes children with specific physical, emotional and learning requirements. A wide range of

professional advisory and support staff are available through the local education authority. Governors will support the admission of children having special needs where it is considered that, with the support of the local education authority, those needs can be met. Parents who suspect that their children may have special educational needs are asked to contact the head teacher in the first instance.

**Making an appeal.**

If the governors are unable to offer your child a place due to oversubscription, you have a right to appeal. You should notify the clerk to Governors [clerk@miserden.gloucs.sch.uk](mailto:clerk@miserden.gloucs.sch.uk) within 20 days of receiving the letter refusing your child a place. As a parent, you will have the opportunity to submit your case to an independent appeals panel. You must set your grounds for the appeal in writing. You will normally receive at least 10 days' notice of the time and venue of the appeal hearing where you will be able to be present your case in person. Decision letters will be sent within 5 days of the hearing where possible.

Discussed and accepted by Staff. February 21

Discussed and accepted by Admissions Committee of the Governing Body via e-mail due to lockdown

February 21

Ratified by the full governing body via e-mail due to lockdown

February 2021

Chair of Governors: C.Holder