



Miserden C. of E. (Aided) Primary School Admissions 2017/2018

General Introduction

The Governors, who are responsible for admissions to the school, would like to admit all those whose parents request places for their children at the school. However, to ensure that the school does not become overcrowded governors are required to determine criteria, which they will apply should requests for places exceed those available.

In determining the criteria the governors are mindful of:-

- 1 The planned admission level agreed with the local education authority
- 2 The community nature of the school
- 3 The school's Church of England Foundation

Criteria for Admissions. The planned admission level for children in the Early Years group is 10.

Governors have therefore determined that:-

1. The ideal structure for the school is four classes, including provision for pre-school learning.
2. The normal number on roll will not exceed 90 children, excluding those of pre-school age.

Should requests for places exceed this number governors will consider the impact of increasing overall numbers and should this course of action be agreed will apply the following criteria:-

1. In all admissions policies the code of practice advises that **Children in Care (Looked After Children)** is the first criterion. **A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.**
2. **Siblings- Children who have siblings attending the school when the younger child is admitted.** Siblings are defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister or the child of the parent/carer's partner as well as children who have been brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address.
3. **Children who have an authenticated medical reason for attending Miserden School.** The Governors will require evidence from a doctor which must demonstrate that there is a very specific connection between the medical condition and the school.
4. **Geography-** Children with the strongest geographical claim, measured in a direct line from the ordnance survey point of the child's home address (including flats) to the ordnance survey point of the school using the local authority's computerised measuring system. Places are offered on the basis of those living closest to the school with the distance measured from the ordnance survey point of the child's home address (including flats) to the ordnance survey point of the school using the local authority's computerised measuring system. Those children living closer to the school will be given the higher priority.

Making an appeal. Parents who have requested a place at the school and who are unsuccessful may appeal against the decision. Details of the procedure for appeals are available from the school.

Normal Admission Round

The term 'normal admissions round' refers to all applications for admission to the main year of entry of the school i.e. Reception for Infant and Primary Schools. Applications made during the normal admissions round will be made in advance of the academic year in which the child is due to start at the new school. Children are entitled to a full-time place, however, may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Admission of Summer Born Children for Reception Entry at Miserden C of E Primary School

The Governing Body of Miserden C of E Primary School acknowledges the updated advice from the Department of Education that parents/carers of "summer born" children (born between 1 April and 31 August) may request to start the Reception Class of a school a whole academic year later. The Governing Body will make a decision on behalf of Miserden C of E Primary School. We follow the Local Authority process which states that parents can only apply for a Reception place at a school once and must apply for a place during the standard application process timeline for their chronological year group, stating their reasons for requesting deferred entry to the following year. The Governing Body will decide whether the deferred entry can be approved for the school.

In year transfers from other schools. Parents moving into the area or wishing to change their child's school are welcome to contact the school and request places for their children at anytime. Parents considering this course of action should ask to speak with the head teacher in the first instance.

Admission of children with special needs. The school has successfully included children with specific physical, emotional and learning requirements. A wide range of professional advisory and support staff are available through the local education authority. Governors will support the admission of children having special needs where it is considered that, with the support of the local education authority, those needs can be met. Parents who suspect that their children may have special educational needs are asked to contact the head teacher in the first instance. The school recognises that it is required to admit a child with an EHP that names the school, even if the school is full.

Equal Opportunities

Miserden Primary School has a policy for equality of access subject to the criteria outlined above, for all children irrespective of ability, race or gender.

Discussed and accepted by Staff.

Discussed and accepted by Admissions Committee of the Governing Body.

Ratified by the full governing body

Chair of Governor's signature: *M.D. Howell*

